



State of Utah

SPENCER J. COX  
Governor

DEIDRE M. HENDERSON  
Lieutenant Governor

Utah Department of Health  
Division of Medicaid and Health Financing

Richard G. Saunders  
Executive Director, Department of Health

Nate Checketts  
Director, Division of Medicaid and Health Financing

3/5/2021

RE: Implementation of Electronic Visit Verification for SAS (Self-Administered Services)

Dear Self-Directed/Self-Administered Services (SAS) Provider,

Thank you for the important services you provide to Medicaid members.

This letter is being sent to inform you of a new requirement Medicaid agencies must comply with which began on January 1, 2021 in Utah, called 'Electronic Visit Verification' or 'EVV'. EVV requires that the state be able to capture information associated with Personal Care and Home Health services through an electronic system. This includes the date of the service; start and stop times; the individual who received the service; the individual who performed the service; and the location where it was delivered.

Beginning in 2020, Leonard Consulting LLC started contacting SAS providers such as yourself with additional information and requirements regarding EVV. At this time, many SAS providers have failed to respond to Leonard Consulting LLC about receiving training or beginning to use the EVV system that has been made available. As a SAS provider, it is your responsibility to:

- 1.) Contact Leonard Consulting LLC for this required information,
- 2.) Receive training concerning their preferred method of EVV data transmission and,
- 3.) Make sure you are compliant with EVV as soon as possible.

These requirements must be met by **April 1, 2021** or Leonard Consulting LLC will no longer be able to submit your timesheets to the State for payment. At that time, Leonard Consulting LLC will also initiate care coordination with the case manager of the individual you care for to ensure his or her needs will continue to be met, or they will arrange for an alternative provider.

In order to prevent a loss of payments, Utah Medicaid requires your assistance to assure the requirements of EVV are met. Additional questions regarding EVV may be sent to Leonard Consulting LLC at 801-359-4699 or by email at [evv@leonardconsultingllc.com](mailto:evv@leonardconsultingllc.com)





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We appreciate your partnership in this effort.

Sincerely,

  
Josip Ambrenac (Mar 4, 2021 19:08 MST)

Josip Ambrenac  
Director, Bureau of Long Term Services and Supports  
Division of Medicaid and Health Financing