

# Employee Rate Form

Leonard Consulting LLC

## EPAS

To ensure proper payment, please fill out this rate sheet for each employee in the EPAS program and return to Leonard Consulting LLC. Thank you.

Employee Name (please print): \_\_\_\_\_

Employee Social Security Number: \_\_\_\_\_

Rate: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- ✓ The minimum rate allowed is minimum wage, currently \$7.25
- ✓ The maximum hourly rate allowed is **\$11.64**
- ✓ Please complete this form for each employee
- ✓ Please complete a new form for any employee you wish to change the payroll rate
- ✓ Please make sure to sign the form
- ✓ Form must be received before effective date

### Fax, mail or email to:

Leonard Consulting LLC  
370 E. South Temple, Ste. 300  
Salt Lake City, UT 84111  
Phone: (801) or (877) 359-4699  
Fax: (801) or (877) 359-4698  
Email: [hilaryleonard@leonardconsultingllc.com](mailto:hilaryleonard@leonardconsultingllc.com)